

Upload Files

First Name:

Last Name:

Email:

Company:

Phone:

Job Details:

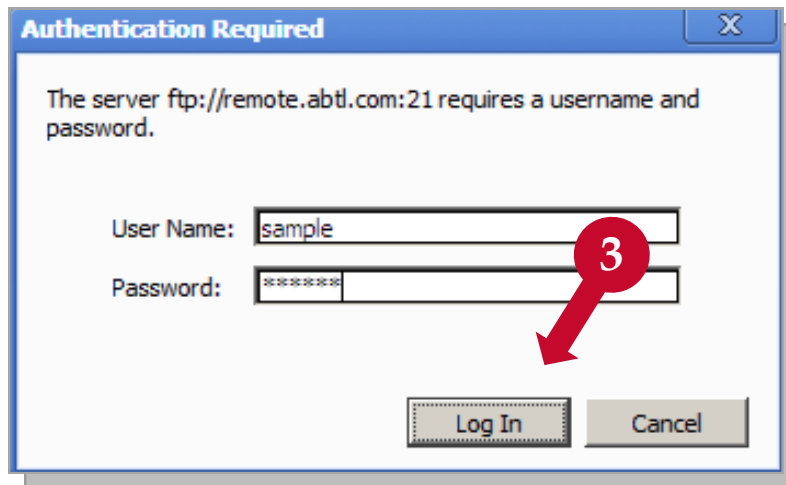
How Large is Your File?:

FTP Link: Please [click here](#) to upload your artwork via secure FTP.
**** If you do not have a username / password, please [click here](#) to request one. ****

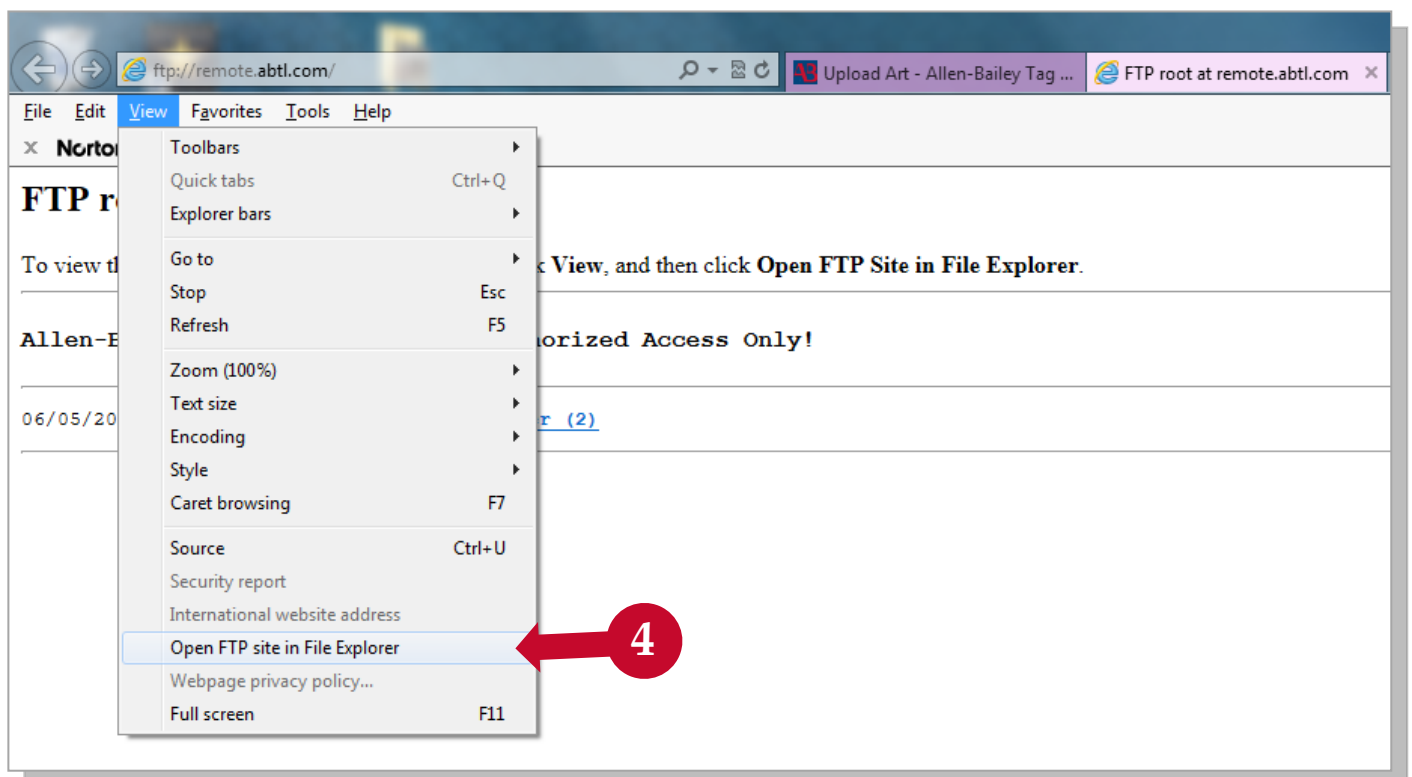
Contact:
David Parnell - Prepress Supervisor
Phone: (800) 642-8247 x143

Step One: Request a username and password by clicking the link. An email through your provider will pop up addressed to the Art Department. Provide your first and last name, company name, and phone number. The Art Department will respond with your username and password combination.

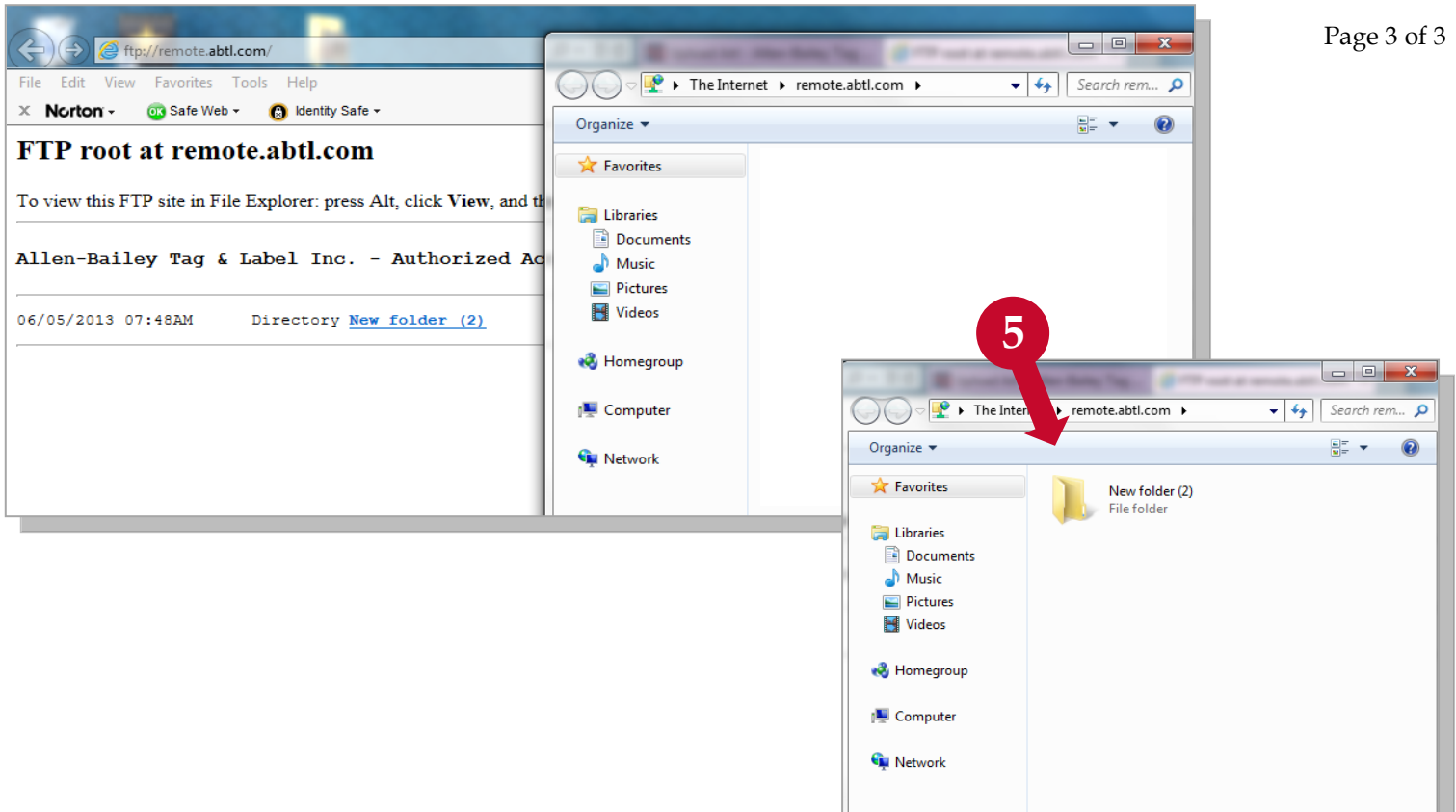
Step Two: Click on the link or enter ftp://remote.abtl.com into your browser. **Please note, the FTP site works best in Internet Explorer.**



Step Three: Enter user name and password in pop-up box. Press Log In.



Step Four: Go to “View” and click on “Open FTP site in File Explorer”



Step Five: Drag or paste your files to the open window.
*You will be taken back to the ABTL website after closing the window.

The image shows a web form titled 'Upload Files'. It contains several input fields: 'First Name:', 'Last Name:', 'Email:', 'Company:', 'Phone:', and 'Job Details:'. Below these is a dropdown menu for 'How Large is Your File?:' set to '> 15 MB (FTP)'. There is a paragraph of text: 'FTP Link: Please click here to upload your artwork via secure FTP. ** If you do not have a username / password, please click here to request one. **'. Below that is contact information: 'Contact: David Parnell - Prepress Supervisor, Phone: (800) 642-8247 x143'. At the bottom left is a blue 'SUBMIT' button with a checkmark icon. A red circle with the number '6' and an arrow points to the 'SUBMIT' button.

Step Six: Fill out the Upload Files form and click submit to send a confirmation email to the Art Department. Someone from Allen-Bailey will be in contact as soon as possible.
Task Complete.